

Ojai School of Canine Massage

ENROLLMENT AGREEMENT

Student Name _____

Street Address _____ City _____ State _____ Zip Code _____

Social Security No. _____

(SECTIONS A AND B BELOW ARE FOR OFFICE USE ONLY. Please only fill in total charges, at the bottom of this page, and sign the second page of this document after reviewing the Refund Provisions - section D). Thank you.

A. COURSE TITLE OR EDUCATIONAL SERVICE

Small Animal Massage Certification Program

Total Number of Clock Hours to be Completed 200

Start Date _____

** You will receive a Certificate of Completion upon your successful completion of the course.

B. TOTAL FEES, CHARGES, AND EXPENSES

Registration Fee/First Tuition Payment: \$300.00 (Non-refundable. Deducted from tuition cost)

(Please read the Refund Provisions stated in this agreement.)

Finance Charge \$ 100.00 (If applicable)

SCHEDULE OF PAYMENTS (If applicable) : You will make _____ monthly payments of \$_____ (Includes \$_____ finance charge).

Payments will begin on _____ and end on _____.

TOTAL CHARGES (Including Registration Fee/First Tuition Payment) \$ _____.

This Enrollment Agreement is legally binding when signed by the student and accepted by this institution. I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that I have read and understand this institution's refund policies.

Signature of Student

Date

Signature and Title of School Official

Date

The Ojai School of Canine Massage does not offer ESL instruction. All recruitment is conducted in English. The Ojai School of Massage does not offer Closed Captioning instruction.

The Ojai School of Canine Massage does utilize Google Translator for those students who are unable to understand the terms and conditions of the enrollment agreement, disclosures and statements due to English not being their primary language.

C. ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSE WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.

The Truth and Lending act requires that all customers be told the full details of any finance charges. The Ojai School of Canine Massage will impose a finance charge on any student choosing to pay tuition by weekly or monthly installments. The finance charge for our programs is as follows: All fees for the onsite Canine Massage course shall be due and payable by the first onsite class session. Onsite students may make monthly payments, prior to coming onsite, by paying as little as \$200 per month towards their total tuition cost. No finance charge will be applied. All students taking the onsite course, in full, will receive the online course (lessons 1-12) at no additional tuition cost. The online course material is included in the onsite tuition cost, with payment due prior to receiving any online course material. Students may cancel their enrollment in the onsite Canine Massage class, up to 30 days prior to the first day of class, without additional penalty (the \$300 registration fee is nonrefundable). With less than 30 days notice, students are responsible for 100% of the full onsite tuition fee. Students cancelling after the start date of the onsite program will be charged the full tuition fee.

Students may take only the online course. A finance charge of \$100 total shall be charged, for the online course, when a payment option is chosen. The \$1,600 tuition charge for the 200-hour Canine Massage distance study program will become \$1,700 for a six month payment

plan. If a payment option is chosen, for the online course, a payment schedule will be discussed and agreed upon with the schools enrollment advisor.

There will be no refund for online course material which is previously sent to you, by your request, after you have enrolled.

Make-up work in a certificate program is the responsibility of each individual student. Missed classes may be made-up in a future course or via Skype Instruction.

The Fair Credit Billing Act requires us to make prompt correction of a billing mistake. Please notify the school if you feel that you have been billed incorrectly. We will take immediate action to correct any mistakes.

The Equal Credit Opportunity Act prohibits discrimination against an applicant for credit on the basis of age, sex, marital status, race, religion, handicap, etc.

D. REFUND PROVISIONS

CANCELLATION OF AGREEMENT AND STUDENTS RIGHT TO CANCEL

All fees for the onsite Canine Massage course shall be due and payable by the first onsite class session. Onsite students may make monthly payments, prior to coming onsite, by paying as little as \$200 per month towards their total tuition cost. No finance charge will be applied. All students taking the onsite course, in full, will receive the online course (lessons 1-12) at no additional tuition cost. The online course material is included in the onsite tuition cost, with payment due prior to receiving any online course material. Students may cancel their enrollment in the onsite Canine Massage class, up to 30 days prior to the first day of class, without additional penalty (the \$300 registration fee is nonrefundable). With less than 30 days notice, students are responsible for 100% of the full onsite tuition fee. Students cancelling after the start date of the onsite program will be charged the full tuition fee.

Students may take only the online course. You have the right to cancel this agreement and receive a pro rata refund for the online course material which you have not yet received through the online program. There will be no refund for online course material which is previously sent to you, by your request, after you have enrolled.

A finance charge of \$100 total shall be charged, for the online course, when a payment option is chosen. The \$1,600 tuition charge for the 200-hour Canine Massage distance study program will become \$1,700 for a six month payment plan. If a payment option is chosen, for the online course, a payment schedule will be discussed and agreed upon with the schools enrollment advisor.

Cancellation shall occur when you give written notice of cancellation at the following address:

Ojai School of Canine Massage
P.O. Box 1263
Ojai, CA 93024

You can do this by regular mail or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement. The Ojai School of Canine Massage can provide you with a cancellation form or you can use any written notice you wish. If the School has given you any equipment, including books or other materials, you shall return it to the School within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials in good condition within the 30-day period, the School may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel this agreement, the School will refund any money due, less any deduction for equipment not timely returned in good condition, within 30 days after your notice of cancellation is received.

If the School cancels or discontinues a course or educational program, the School will make a full refund of all charges for coursework not received by the student. Refunds will be paid within 30 days of cancellation or withdrawal. If you obtain equipment (as specified in the agreement as a separate charge) and return it in good condition within 30 days following the date of your withdrawal, the school shall refund the charge for the equipment paid by you. If you fail to return the equipment in good condition, allowing for reasonable wear and tear (within this 30-day period), the school may offset against the refund the documented cost to the school of that equipment. You shall be liable for the amount. IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWE, FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT THAT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at the Ojai School of Canine Massage is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Small Animal/Canine massage program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer, after attending the Ojai School of Canine Massage, to determine if your certificate will transfer.